

Dear parents/carers,

**Re: Reopening of college for some face-to-face contact for year 10 and year 12 pupils**

I hope you are all well and safe and surviving the challenges of isolation.

I wrote to you last week in response to the government request that colleges provide some face-to-face contact time for year 10 and year 12 to support their online learning. This would help in their preparations for their exams next year. Staff have been working diligently in the background over the last week to organize and deliver a service which is both meaningful, achievable and ultimately safe for our students and staff in these uncertain times.

We have created a detailed action plan and I would like to share this with you so you know what the school's reopening will look like, the precautions we'll be taking and an opportunity to ask any questions or raise any concerns before it happens.

We will be opening from Tuesday June 2nd and all year 10 and year 12 students will have **one 2.5 hour session per week**. We will review this after two weeks.

**Teaching sessions will gradually change focus over the coming weeks**

We have been asked by many parents to provide a weekly feedback on their child's engagement so we will email this on a Monday showing engagement for the previous week. Over a two -week cycle students will have seen a subject teacher from all of their subjects they study.

	<b>Week commencing</b>	<b>Focus</b>
Week 1	June 1st	1.Check mental health and well -being 2.Checking access to online learning and resolve any issues by subject specialists. 3.Supporting the completion of missed work or providing feedback and extension 4. Praise cards recognizing effort
Week 2	June 8th	
Week 3	June 15th	1.Subject taught sessions on plugging some key gaps from the online learning platform 2.Praise cards recognizing effort
Week 4	June 22nd	
Week 5	June 29th	1.Personalized holiday pack, timetable and guidance for revision over
Week 6	July 6th	

		the Summer 2.Praise cards recognizing effort
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### Social Distancing measures taken to ensure safety of staff and students

- Class size has been limited to a maximum of 10 students
- Social distancing of 2 metre markers have been displayed throughout the college
- A one- way system has been marked up and will be in operation at all times
- There is no break or lunch time for socializing in the first instance while sessions are short to minimize movement (to be reviewed if the provision and length of provision is extended). Instead a 'grab bag' of food will be available for students on their exit from the college.
- A delayed start of 10 am means that if a student does need to use public transport then this is not during peak times.

### Effective infection protection and control steps

There are some simple but important actions we can take to minimize the spread of the virus

- No one with COVID symptoms should attend the college for any reason. A list of symptoms can be found here <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection> Families should notify the ENL UTC as normal if their child is unable to attend so that staff can support.
- Hand sanitiser has been provided and students and staff are expected to sanitise on entry and exit from the building and entry and exit to a classroom.
- Extra Social distancing hand washing stations have been provided to be used before lunchtime.
- A morning briefing every day will remind students the most effective way to hand sanitise, hand wash and how to have good respiratory hygiene 'Catch it, bin it kill it'. Posters have been displayed as a constant reminder.
- To limit frequently touched surfaces all doors are now wedged open and on fire release closure mechanisms. Students remain in the same ICT room for their full session (staff will rotate) and are provided with antimicrobial wipes to clean the keyboard before and after use.
- All work stations in a classroom and in the main hall have been marked out to ensure 2 metre distancing.
- Every classroom and corridor is cleaned on an evening

- No uniform is expected so that students can wear something which can be quickly removed and frequently washed after attending the UTC
- During this time equipment cannot be loaned out and shared, students need to bring a pen with them
- Government advice is that a facemask should only be worn if a distance of 2 metres cannot be maintained from someone with symptoms of coronavirus, both of which we have addressed. However if your child is more comfortable attending the college by wearing one this will be permitted.

If your child is **clinically extremely vulnerable**, or living with someone who is in this group, they should not come back to school and should continue home learning. If your child is clinically vulnerable (but not clinically extremely vulnerable), you should follow medical advice to decide if they should come back to school. Please refer to government guidance for further details of these groups. Please let us know if your child falls into this category and we will endeavour to provide support in an alternative way.

I hope you can see that we have taken many steps to ensure it is a safe environment and we will keep reviewing this. Normally, staff and students at the Engineering UTC would have a Half Term break in June instead of May (unlike most other schools) the reason was to support year 11s as they went through their exam season. With this now not the case and exams cancelled the staff at the ENL UTC will take next week as their half term. This means that no work will be set on the online platform, students can catch-up with any work missed or use BBC bitesize lessons <https://www.bbc.co.uk/bitesize/articles/z6vpnr> and GCSE-pod <https://members.gcsepod.com/login> to supplement their previous work set.

In the meantime, the school is still open only for vulnerable pupils and the children of critical workers who cannot remain at home safely. The provision runs on a Tuesday, Wednesday and Friday from 10am until 3pm, to book this please email [oncall@enlutc.co.uk](mailto:oncall@enlutc.co.uk)

We know some employers will be encouraging you to return to work, but we're not in a position right now to extend places to other pupils until we receive further government guidance.

Your child has been allocated their weekly session on a xxxxxxxxxx. They need to arrive for 10 am and will leave at 12.30. A 'grab bag' (sandwich of choice, cake of the day, drink and a piece of fruit) order will be taken at 10 am and be ready for them when they leave. Students must return home straight away and not go into the town centre.

If you have any questions, please contact me on [a.mcculagh@enlutc.co.uk](mailto:a.mcculagh@enlutc.co.uk).

We are very looking forward to seeing year 10 and 12 again.

Warm regards,

Anesta and the ENLUTC team.